

**Village Board Meeting Minutes – March 25, 2019 at 6:00 PM – Rosendale Municipal Building**

Duane Ciske, Village President

Trustees: Kurt Caramanidis, Elizabeth Crook, Chuck Feldner, Barb Hoch, Mark Simon & Tricia Yeager

AGENDA ITEM 1 – Call Village Board meeting to order – March meeting was called to order at 6:00 PM by President Duane Ciske and the following were present at this meeting:

Trustees: Kurt Caramanidis, Chuck Feldner, Mark Simon & Tricia Yeager

Staff: Public Works Director Dan Holdridge; Chief of Police Kevin Verdine & Clerk Emily Wirkus

Guests: Jerry Fairbank, Mike Montey & Jason Wuest

AGENDA ITEM 2 – Pledge of Allegiance

AGENDA ITEM 3 – Approve minutes of 3-25-19 meeting, as circulated – Motion made by Trustees Simon/Hoch to approve the March 25, 2019 minutes with a 4-0-3 roll call. Trustees Crook & Hoch were absent and Trustee Simon abstained as he was not present at the February meeting.

AGENDA ITEM 4 – Public Comments – Nothing mentioned.

AGENDA ITEM 5 – Approve placement of flag disposal box in front of the Municipal Building – President Ciske explained the VFW Flag disposal box that was made by the students in the Laconia High School shop class. He stated that it is made of steel and able to be kept outside. As soon as the VFW puts the information on the box, which is similar to our Drug Drop box, it will be brought to the Municipal Building and placed outside under the entrance area to the Municipal Building. Motion was made by Trustees Simon/Caramanidis to allow Village employees and the VFW to decide on the appropriate placement. Motion was carried by a 5-0-2 roll call. Trustees Crook & Hoch were absent.

AGENDA ITEM 6 – Approve hiring police officers to work scheduled shifts - President explained the issues with weekend coverage. He explained how we would like officers on weekends. It was mentioned that during the interviews the potential officers understand the scheduled shifts. President Ciske stated that starting wage would be \$17.00/hr at first and a review every 4 months to raise up to \$20.00 for that 1<sup>st</sup> year while on probation.

Trustee Simon asked what schedule hours are for weekends. Chief Verdine stated that shifts are 8 am – 4 pm or 9 am – 5 pm on weekends. Trustee Simon asked about when Chief Verdine is on vacation or sick who covers. Chief Verdine stated that the other Officers used to cover but they also work full time jobs at the prison. The 2 possible new hires are available during the week and weekends. Trustee Simon asked if it is harder to find someone because we only need weekends basically or do they just don't want a job as an Officer. Chief Verdine explained how it's hard to find Officers at all departments. Trustee Yeager asked if the part time Officer will get any benefits. Chief Verdine stated they will not be getting any benefits. Chief Verdine stated that the new hire would come in at the next Board meeting to get introduced. Motion was made by Trustees Simon/Yeager to hire police officers to work scheduled shifts. Motion carried by a 5-0-2 roll call. Trustees Crook and Hoch were absent.

AGENDA ITEM 7 – Review bids and award contract for the 2019 Sanitary Sewer Rehabilitation Project – Public Works Director Dan Holdridge handed out bids chart & memo from MSA with their recommendation. Dan

explained the bids and mentioned bids came in lower than expected. Trustee Caramanidis questioned the alternates. Dan explained what the alternates were. He stated they like to bid alternates to see where bid would come in if they would decide to do project. If it was lumped into one bid with no alternate we would have to take whole bid – by having alternates you can decide to include it or not. Motion was made by Trustees Caramanidis/Felder to award bid to Terra including alternate 1 & 2. Motion was carried by a 5-0-2 roll call. Trustees Crook and Hoch were absent.

**AGENDA ITEM 8 – Approve signing of MSA Agreement for 2019 WWTF Upgrade Design & Bidding Services** – President Ciske mentioned that this is just a formality and we had already approved the agreement already. Motion was made by Trustees Simon/Feldner to approve the signing of the MSA Agreement for 2019 WWTF Upgrade Design & Bidding Services. Motion was carried by a 5-0-2 roll call. Trustees Crook & Hoch were absent from the meeting.

**AGENDA ITEM 9 – Approve AFR Inspections to issue all building permits** – Public Works Director Dan Holdridge explained how it's been discussed in past - due to Dan being the middle man and issues with some property owners and everything Dan already has on his plate, it be best to have AFR Inspections do all our building permits. Dan stated he would still be the Zoning Officer. It was mentioned that zoning permits get done 1<sup>st</sup> then the building permit would be issued by AFR Inspections. He stated that we checked into having zoning and building permits done by company but it gets costly. General permit cost would stay the same price of \$25. AFR's fee scheduling is in line with what we currently are charging. It was mentioned that Marty Johnson is our current building inspector and is already familiar with the Village. Dan mentioned that our fees are pretty reasonable compared to other communities.

**AGENDA ITEM 10 – Approve a fee schedule for AFR Inspections** – Motion was made by Trustees Simon/Yeager to approve the fee schedule for AFR Inspections. Motion carried by a 5-0-2 roll call. Trustees Crook and Hoch were absent from the meeting.

**AGENDA ITEM 11 – Approve a fee schedule for zoning** – Public Works Director Dan Holdridge handed out the zoning fees schedule. Dan said that Marty Johnson doesn't want to do the zoning – he doesn't have insurance for zoning. Marty Johnson does have insurance for doing the building permits. Dan went thru and explained the fee schedule.

Jerry Fairbank needed clarification – asked why are we hiring an outside when before it was done “in house”. It was clarified that Marty Johnson is our current building inspector and will issue the building permit instead of having Dan Holdridge as the “middle man” when Marty Johnson is the inspector.

Dan asked the Village Board if any Board member would like to be the Zoning Inspector. Nobody was interested.

Motion was made by Trustees Caramanidis/Feldner to approve the fee schedule for zoning. Motion was carried by a 5-0-2 roll call. Trustees Crook and Hoch were absent.

**AGENDA ITEM 12 – Review bids & award contract for Municipal Building roof replacement** – Trustee Caramanidis had gotten 3 bids for the Village roof. Jerry Fairbank explained what happened in a recent roof situation and has concerns about a metal roof. It was mentioned that we are not getting a metal roof on the Village hall. The roof we would be getting would be a 30 year roof. President Ciske mentioned that our budget for the new roof is \$26,000. Trustee Caramanidis recommends Ripon Area Builders with a bid of \$23,725.00. Motion was made by

Trustees Caramanidis/Simon to award bid to Ripon Area Builders with a bid of \$23,725.00. Motion was carried by a 5-0-2 roll call. Trustees Crook and Hoch were absent.

**AGENDA ITEM 13 – Approve Temporary Class B License – 11U & 12U Baseball Tournament in Taylor Park May 17, 18, 19, 2019** – Question was asked about serving alcohol at a “kid event”. President Ciske explained how we approved this license last year for the event. Trustee Feldner mentioned how it was in the past and has never seen any issues. Motion was made by Trustees Caramanidis/Feldner to approve a Temporary Class B License for the 11U & 12U Baseball Tournament in Taylor Park on May 17, 18, and 19, 2019. Motion carried by a 5-0-2 roll call. Trustees Crook and Hoch were absent.

**AGENDA ITEM 14 – Approve Temporary Class B License – Laconia Little League Tournament July 22 – 28, 2019 in Taylor Park** – It was mentioned after the agenda was made that it’s a possibility the date of tournament will be moved to the following week. Motion was made to approve a Temporary Class B License to the Laconia Little League Tournament with tournament date TBD. Motion carried by a 5-0-2 roll call.

**AGENDA ITEM 15 – Approve operator’s license for Michael Madison, N6178 Brandon Road, Brandon – Laconia Little League Tournament & 11U & 12U Baseball Tournament in Taylor Park** – Motion was made by Trustees Caramanidis/Feldner to approve operator’s license for Michael Madison for the Laconia Little League Tournament and the 11U & 12U Baseball Tournament in Taylor Park. Motion was carried by a 5-0-2 roll call. Trustees Crook and Hoch were absent.

**AGENDA ITEM 16 – Approve list of paid checks from February 1, 2019 through February 28, 2019** – Motion was made by Trustees Caramanidis/Simon to approve the paid checks from February 1, 2019 through February 28, 2019 carried by a 5-0-2 roll call. Trustees Crook and Hoch were absent.

**AGENDA ITEM 17 – Next meeting: April 22, 2019 at 6:00 PM – Rosendale Municipal Building, 211 N. Grant**  
Reminder was made that there will be a Wastewater Committee meeting on Monday, February 11, 2019 at 6 pm.

**AGENDA ITEM 18 – Correspondence** – Nothing mentioned.

**AGENDA ITEM 19 – President’s Report** – Nothing mentioned.

**AGENDA ITEM 20 – Adjourn the meeting** – Meeting was adjourned at 6:47 PM.